

**IRVINGTON CITY COUNCIL**  
**109 W Caroline St. Irvington, KY 40146**  
**Regular Meeting**  
**MINUTES**  
**November 4, 2024**

**CALL TO ORDER**

Since Mayor, Charles Douglas Lucas was unable to attend the meeting, the Regular Meeting of the Irvington City Council was called to order at 7:00 pm EDT by Councilman, Robert Young III. Prayer was led by Pastor, Tim Lucas followed by the Pledge of Allegiance to the American Flag. Council Members present included: Robert Young III, Donald Board, Charles Poole and Karen Kinnison. Others present included: City Clerk, Sherrie Lawson and Ints Kampars with WXBC. Members absent included: Council Members, Rhea Ballman and Billy Snyder and City Attorney, Rachel Brown.

**PRESENTATION: BLUEGRASS ENGINEERING**

Paul Reynolds updated the Council on all the current projects: He explained that the \$443,000 Lon Dowell Road Water Main extension project was almost completed by G&W Construction, however, the cost was going to be under the \$443,000 project amount. Reynolds submitted a payment request in the amount of \$7,312.50 for G&W Construction for the installation of a flush hydrant and gate valve. He also added that G&W Construction would return in the Spring to complete the dirt work after the settling during the winter months. Paul Reynolds estimated that the project will have a remaining balance of approximately \$32,000.00.

He further added that Breck United had agreed to pay approximately \$114,000 for the installation of approximately 1,100 feet of a six-inch water line to the industrial park on Highway 60.

**MINUTES: OCTOBER 7, 2024**

Councilwoman, Karen Kinnison made a motion to approve the October 7, 2024 Regular Meeting Minutes as submitted by City Clerk, Sherrie Lawson and Councilman, Donald Board seconded. All members present voting aye, motion carried unanimously.

**CITY CLERK/TREASURER REPORTS**

City Clerk/Treasurer, Sherrie Lawson presented the Treasurer's October Financial Report for the Council's review (See attachment for details).

City Clerk/Treasurer, Sherrie Lawson reported a total Meade Co RECC Collections for October of \$36,851.94. There were 0 City Stickers sold during October. The total for the year (Oct-Oct) was 264. There were 0 Business Licenses sold during the month of October. The total of 73 (Oct-Oct) Business Licenses were sold for the year.

Overtime Report: October Total 50:20 hours:

Office Staff 0 hours, Operation/Maintenance 14:03 hours, Waste/Water 0 hours and Police Department 36:17 hours (See attachment for details).

The CPPP grant was completed and submitted on October 14, and we requested funding for several city streets. We held the Irvington Cleanup Week October 21 through October 25 and filled two large dumpsters for pickup on Friday. We decorated the Veteran's Memorial Park and the Depot for the Veteran's Service scheduled for November 9<sup>th</sup>.

**PUBLIC WORKS DIRECTOR REPORT**

Public Works Director, Chris Lucas explained that it was work as usual mowing, weed eating, picking up trash on the roads, repairing leaks, collecting samples and maintaining the equipment. Also, they had hooked up one water service on Irvington Heights.

Now, it's time to start getting the Christmas decorations ready to install. He asked the council to approve the rental of a manlift from Sunbelt Rentals to hang the Christmas lights which cost approximately \$400.00 per day. They would need the manlift for two days for installation and one day for removal. Councilwoman, Karen Kinnison moved to approve the rental of a manlift from Sunbelt and Charles Poole seconded. All members present voting aye, motion carried.

Chris Lucas asked the council about a Christmas tree this year. He recommended using the existing live tree at the Depot park. After some discussion, the council agreed to install an electrical service at the park. Councilman, Donald Board moved, seconded by Karen Kinnison to install an electrical service at the park. All members present voting aye, motion carried.

Councilman, Donald Board recommended Fast Service for a quote on the installation.

**CEDAR HILL CEMETERY**

No report. City Clerk, Sherrie Lawson stated that one plot had been sold during the month.

**POLICE CHIEF REPORT**

No report.

**FIRE DEPARTMENT**

Fire Chief, Jeremy Hougland informed the council that the fire department had went on 45 runs during the month of October. He added that engine 44 was once again back in service. Several of the fire department members participated in taking much needed items to Irwin Tennessee to help with their recent disaster. He further stated that the fire department building was leaking and had never been repaired since the March 2023 storm. City Clerk, Sherrie Lawson stated that the claim was filed before she was employed but added that she would look into the matter.

Also, Chief Hougland reported that the fire hydrate on Young Ave was leaking and needed to be replaced and the one by the Dairy Cup had not been replaced since it was damaged and removed.

**VETERAN'S MEMORIAL**

No report.

**VANCE SIMMONS PARK**

Park Manager, Joe Drake informed the council that he did not lock the gates at the park, but was having a problem with dirt bikes riding on the ball field. He suggested locking the gates at the end the day, but was not sure if he could do that legally.

**EVA CARMAN PARK**

Park Manger, William Ditto stated that a Flag Retirement Ceremony and Veterans Recognition was scheduled for Saturday, November 16<sup>th</sup> beginning at 4:00 pm EDT and refreshments would be offered.

**VISITORS REQUEST AND COMMENTS**

Donna Alexander addressed the council members of her concerns about the safety of the residents on Woodlawn Ave who have to cross the road in order to get their mail from their mail boxes. She requested that the city install a speed bump or two to slow the traffic down that enters from highway 79 without slowing down. The council agreed to look into the matter but no action was taken.

**OLD BUSINESS**

- A. Bids, Dugouts: The council received no bids for the construction of two dugouts at the Vance Simmons Park. The council agreed to advertise for two more weeks for bids.
- B. Bids, Sanitation Service: The council received no bids on a sanitation contract. After some discussion, the council agreed to advertise for two more weeks for bids.

**NEW BUSINESS**

- A. Pay Increase: After some discussion, Councilman, Donald Board moved to approve a one-time pay increase of \$500 for full-time and \$250 for part-time employees and Councilwoman, Karen Kinnison seconded. All members present voting aye, motion carried.
- B. Medicinal Cannabis, Employee Use: City Clerk, Sherrie Lawson had passed out information pertaining to Medical Cannabis, the City's Responsibility and Personnel Standpoint for the Council to review at a previous meeting. She explained that Chris Johnson, Personnel Services Managing Attorney with the Kentucky League of Cities had reached out to assist the City with the proper language for either option pertaining to the personnel. After some discussion the Council agreed not to allow the use of medical cannabis in the work-place. City Clerk, Sherrie Lawson stated that she would contact Chris Johnson for assistance.
- C. Social Media: Since Mayor Lucas was unable to attend the meeting, this topic was tabled.
- D. Ordinance 2024-01A: First Reading, Amending Ordinance No 2024-01 Sanitation rates to include a new charge for additional Waste/Recycling coverage service fees to be included on the rate schedule and bill according to charges incurred. Councilman, Donald Board moved to approve the Ordinance as read and Councilwoman, Karen Kinnison seconded. All members present voting aye, motion carried unanimously.

**ANNOUNCEMENTS**

- A. The next Code Enforcement Board meeting is scheduled for November 20<sup>th</sup> at 6:00 pm EDT at the Irvington City Hall.
- B. The Veteran's Service is scheduled for Saturday, November 9<sup>th</sup> at 11:00 am EDT at the Veteran's Memorial Park in Irvington.
- C. The Flag Retirement Ceremony is scheduled for Saturday, November 16<sup>th</sup> at 4:00 pm EDT at the Eva Carman Park.

**ADJOURNMENT**

As there was no further business to come before the Council, Councilman, Donald Board moved to adjourn this meeting and Councilman, Charles Poole seconded. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:58 pm EDT.

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ROBERT YOUNG III, COUNCILMAN

ATTEST \_\_\_\_\_

SHERRIE LAWSON, CITY CLERK/TREASURER